

# City of Clark Fork

## Minutes of the 1/26/2026 Clark Fork Special City Council Meeting

Council President Sharon Banning called the January 26, 2026 Special Meeting of the City Council to order at 6:00 p.m.

**Pledge of Allegiance:** President Banning lead the Pledge of Allegiance.

**Roll Call of Council Members:** Council Members Sharon Banning, Jay White, Vicki Woodward and Tim Yetter were present, constituting a quorum.

**ADDITIONS to the AGENDA:** No.

### New Business:

#### A. Discussed Fire Department Workshop, ACTION ITEM.

Fire Chief Mike Schacht was present to discuss issues with the fire department that he felt were of priority. Purchasing processes were discussed. Chief Schacht explained that many purchases involve using websites that we don't have an account with, but would only be making a single transaction and require a credit card. It was suggested the Chief could prepare his order and have the clerk make the credit card purchase, or by sending a link to the order. It was decided to discuss it in the future, but seemed like a reasonable plan. The Chief also requested a financial breakdown be provided at the monthly meetings, which was agreed to be provided in the future. The need for a part time administrator to the department was also brought up. One of the job responsibilities mentioned would be billing and filing claims with insurance companies as well as collecting the needed information for these claims. It was agreed that the Chief would think about the position and wages that might include.

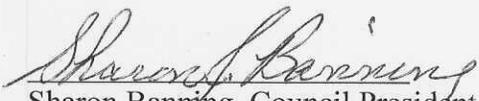
It was agreed to continue the meeting with the next workshop set for Thursday, February 19<sup>th</sup> at 6:00 pm.

#### MOTION TO ADJOURN, ACTION ITEM.

Council Member White moved to adjourn. Council Member Yetter seconded the motion. All in favor. Motion carried. The meeting adjourned at 7:42 p.m.

Respectfully Submitted,

  
Eydee McDonald, Assistant City Clerk

  
Sharon Banning, Council President