

# **City of Clark Fork**

## **Minutes of the 3/10/2025 Clark Fork Regular City Council Meeting**

Mayor Russell Schenck called the March 10, 2025 Regular Meeting of the City Council to order at 6:00 p.m.

**Pledge of Allegiance:** Mayor Schenck lead the Pledge of Allegiance.

**Roll Call of Council Members:** Sharon Banning, Tanya Becker, and Vicki Woodward were present, constituting a quorum.

**ADDITIONS to the AGENDA No.**

### **FIRE REPORT:**

The department has added three new volunteers and one returning volunteer to the roster.

### **CONSENT AGENDA: ACTION ITEM.**

#### **Motion to Approve the Consent Agenda:**

Council Member Becker moved to approve the Consent Agenda. Council Member Woodward seconded the motion. All in favor. Motion Carried.

### **New Business:**

#### **A. Discussed, Century West Engineering Water Project Updates.**

Dan Remmick was present to give updates. Century West is working on getting the well project out to bid for a new well to replace the old one, as a part of the upgraded water system. Mr. Remmick stated that he expects to be ready by the middle of April.

#### **B. Discussed, Area of Impact, ACTION ITEM.**

Mayor Schenck explained he had been in conversation with City Planner Clare Marley as well as city attorney Ben Allen on the subject of adopting an area of impact just outside of highway 200, west and presented maps outlining the area being considered. The council had no issues with the area being considered and agreed to proceed with the process.

#### **C. Discussed, Signing Resolution 1-2025, Personnel Policy, ACTION ITEM.**

This item will be discussed when the council completes their workshop in April.

#### **D. Discussed, Accepting Updates to the Employee Job Descriptions, ACTION ITEM.**

This item will be discussed when the council completes their workshop in April.

**E. Discussed, Signing the Clark Fork Ambulance Endorsement Letter, ACTION ITEM.**

The Mayor explained our yearly endorsement of the Clark Fork Ambulance Letter, and that this year the ambulance is trying to get a grant for a couple new laptops.

Council Member Becker made a motion to approve the mayor signing the endorsement letter for the Clark Fork Ambulance. Council Member Banning seconded the motion.

Roll Call Vote of Council Members:

Sharon Banning –Y

Tanya Becker –Y

Jay White -Absent

Vicki Woodward -Y

**Motion carried.**

**F. Set Date for Subdivision Application Workshop.**

The Mayor explained that he has been working with City Planner Clare Marley on revising the Subdivision Application. There wasn't a need to set a date for a workshop.

Council Member Woodward made a motion to approve the updated changes on the Subdivision Application Procedures. Council Member Banning seconded the motion.

Roll Call Vote of Council Members:

Sharon Banning –Y

Tanya Becker –Y

Jay White -Absent

Vicki Woodward -Y

**Motion carried.**

**Call for Action:** Mayor Schenck requested to entertain a motion to enter into executive session in accordance with Idaho Code 74-206(1)(f).

Council Member Becker made a motion to enter in to an executive session in accordance with Idaho Code 74-206(1)(f). Council Member Banning seconded the motion.

Roll Call Vote of Council:

Sharon Banning – Y

Tanya Becker – Y

Jay White – Absent

Vicki Woodward – Y

**Motion carried.**

Council entered Executive Session at 6:39pm. The public was excused with two clerks and the City's legal counsel remaining.

**G. Executive Session pursuant to I.C. §74-206(1)(f):**

- a. Noble Demand Letter
- b. Hewitt Water
- c. Zoning Ordinance 279

**MEETING ADJOURNMENT:**

Council member Banning made a motion to end the executive session. Council member Becker seconded the motion. All in favor say Aye.

**Motion carried.**

Executive Meeting adjourned at 8:00pm.


**MEETING RECONVENED:** There was no public present. The mayor announced the council entrance back in to the regular session.

**MOTION TO ADJOURN. ACTION ITEM.**

Council Member Becker moved to adjourn. Council Member Banning seconded the motion. All in favor. Motion carried. The meeting adjourned at 8:00 p.m.

Respectfully Submitted,

  
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Kat King, City Clerk

  
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Russell Schenck, Mayor