

City of Clark Fork

Minutes of the 1/12/26 Clark Fork Regular City Council Meeting

Mayor Russell Schenck called the January 12, 2026 Regular Meeting of the City Council to order at 6:00 p.m.

Pledge of Allegiance: Mayor Schenck led the Pledge of Allegiance.

Roll Call of Council Members: Sharon Banning, Vicky Woodward and Tim Yetter were present, constituting a quorum.

ADDITIONS to the AGENDA None.

CONSENT AGENDA: ACTION ITEM.

Motion to Approve the Consent Agenda:

Council Member Banning moved to approve the Consent Agenda. Council Member Woodward seconded the motion. All in favor. Motion Carried.

Fire Department Update:

Chief Schacht was present to give an update on the fire department. Chief Schacht stated that 2025 wrapped up with 89 total calls, which is up from previous years. January has already received 8 calls in the first week. Mr. Schacht will provide more detailed updates during the scheduled workshop on January 26, 2026.

New Business:

A. Swearing in of newly elected officials.

Assistant City Clerk Eydee McDonald swore in Council Member Vicki Woodward as elected Council Member and Mayor Russ Schenck as elected Mayor of the City of Clark Fork.

B. Discussed, Century West Engineering Change Order and Phase 2 Pay Request, ACTION ITEM.

Dan Remmick was present to explain the change order request for the Phase 2 water project as well as a pay request for La Riviere. Mr. Remmick explained the change would reflect an increase of \$147,435.61, and would not affect the overall project amount. The payment amount requested by La Riviere for the month of December is \$250,174.47.

Council Member Banning moved to approve the mayor signing the Phase Two Change Order. Council Member Yetter seconded the motion.

Council Member Woodward moved to approve the Phase Two La Riviere Pay Request in the amount of \$250,174.47. Council Member Banning seconded the motion.

Roll call Vote of Council Members for the change order and pay request:

Sharon Banning -Y

Jay White -Absent

Vicki Woodward -Y

Tim Yetter - Y

Motion carried.

C. Discussed, Zoning Map Resolution 1-2026, ACTION ITEM.

Tess Vogel was present to discuss Resolution 1-2026. Ms. Vogel explained that because of the changes to the map to include the new subdivision, a resolution would be needed.

Council Member Woodward moved to approve the Zoning Map Resolution 1-2026. Council Member Banning seconded the motion.

Roll call Vote of Council Members:

Sharon Banning -Y

Jay White -Absent

Vicki Woodward -Y

Tim Yetter - Y

Motion carried.

D. Discussed, Approval of Amended Ordinance 291-1, ACTION ITEM.

Ordinance 291-1 is an amendment of Ordinance 291, having to do with water dues and billing.

Council Member Yetter moved to dispense with the rule requiring Ordinances to be read three separate days and once in full, and that Ordinance be read once by title. Council Member Woodward seconded the motion.

Assistant City Clerk read the ordinance aloud.

Ordinance 291-1

AN ORDINANCE OF THE CITY OF CLARK FORK, A POLITICAL SUBDIVISION OF THE STATE OF IDAHO, AMENDING USER CHARGES; WHEN DUE AND PAYABLE; PROVIDING FOR SEVERABILITY AND REPEALING PROVISIONS IN CONFLICT WITH THE ORDINANCE, AND PROVIDING AN EFFECTIVE DATE UPON PASSAGE AND PUBLICATION.

Council Member Banning moved to approve Ordinance 291-1, amending Ordinance 291. Council Member Yetter seconded the motion.

Roll call Vote of Council Members:

Sharon Banning -Y

Jay White -Absent

Vicki Woodward -Y

Tim Yetter - Y

Motion carried.

E. Discussed, PAC Contract Amendment #2, ACTION ITEM.

Mayor Schenck explained the city has a contract with the Panhandle Area Council, who is contracted to manage an Idaho Community Development Block Grant for the Water Systems Improvement Project and the contract is being renewed with no new changes, other than the expiration date.

Council Member Woodward moved to approve the mayor signing the amended PAC contract. Council Member Banning seconded the motion.

Roll call Vote of Council Members:

Sharon Banning -Y

Jay White -Absent

Vicki Woodward -Y

Tim Yetter - Y
Motion carried.

F. Discussed, Location of City Monument, ACTION ITEM.

Mayor Schenck explained that the artist constructing the monument requested a location be secured before moving forward with construction plans. Council members asked whether this project would be financed through the city and Mayor Schenck clarified the finances would be obtained through private funds or fundraising efforts. It was agreed that the Veterans Memorial Park would suffice as a temporary location, while a permanent location was secured.

Council Member Banning moved to approve the location for the City Monument at Memorial Park temporarily until the permanent location was secured. Council Member Yetter seconded the motion.

Roll call Vote of Council Members:

Sharon Banning -Y

Jay White -Absent

Vicki Woodward -Y

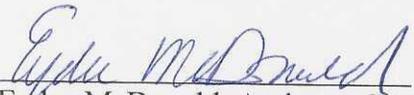
Tim Yetter - Y

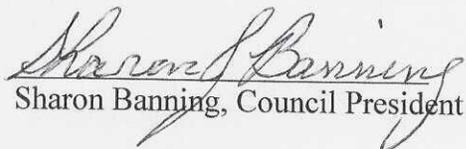
Motion carried.

MOTION TO ADJOURN. ACTION ITEM.

Council Member Banning moved to adjourn. Council Member Yetter seconded the motion. All in favor. Motion carried. The meeting adjourned at 6:50 p.m.

Respectfully Submitted,


Eydee McDonald, Assistant City Clerk


Sharon Banning, Council President